

Board of Trustees Meeting
February 26, 2026 4:15 PM

Board Room
Rockbridge Regional Library
138 S Main Street, Lexington, VA

Present: Harper Donahoe, Bob Kramer, Mckinley William, Sharyn Billings, Alexandra Brown, Mary Jo Brinkly, Sherri Wheeler, Steve Webb, Terry Ammons, Pete Pitard, Ann Adams, Julie Goyette, Lisa Packer

Absent: Leece Bachman

Call to Order, Approval of agenda: Harper Donahoe, Chair
Harper Donahoe made a motion of approval for the February agenda.

Mary Jo motioned
Terry seconded
All were in favor

Approval of Minutes:

Harper Donahoe made a motion of approval for the January 22, 2026 minutes.
Terry motioned
Steve seconded
All were in favor

Public Comment: Members of the public are invited to address the Board of Trustees with brief comments. The Board read the bylaws for public comment.
Mr. Hugh Henderson made a 3 minute comment sighting a published article from the Trevor Project on September 17th.

The Trustees read 3 comment cards:

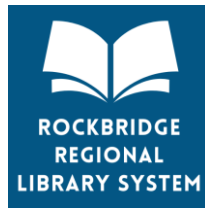
"We appreciate tech time with Shane."
"We need the next book in a series"
"Thank you and all the staff for a great library experience."

Foundation Update: An update of the Donor Tree was outlined as ongoing but moving forward.

Bath Friends of the Library Update: Pete Pitard, President gave an overview of events at the Bath Library. On the 14th of February Bath held a Love Your Library event with community representatives, a PowerPoint presentation about their pet, Axel the axolotl. There were 94 people in attendance and they hope to have it be an annual event.

Questions regarding board packet: Julie Goyette, Director presented the Board packet and there were no comments or questions.

Discussion and announcements: Julie Goyette, Director
Julie gave an update about the building updates after the flood that happened in February when a sprinkler outside flooded the work space. A recommendation was made for an alarm system to be installed by a security systems company. They have visited and will be sending a quote and recommended first steps.



The patron bathroom renovation is almost complete. There have been some plumbing issues and a few details to finish. There is one working public bathroom.

Julie reviewed where things are with the director's contract, it is currently being reviewed by her attorney and the attorney for the board of trustees.

We are still processing passports and were advised by the attorney for RRLS to continue until we receive a letter stating otherwise. A new mail procedure was sent to all staff at the library at the suggestion of the attorney.

The library is working with an attorney in Roanoke in regards to the civil action lawsuit. We are following the recommendation from the attorney for RRLS. There has been some discussions back and forth with no update at this time.

Julie was able to meet with Punker Robertson, Pastor of Fairfield Presbyterian church on Friday, February 6 to discuss space for a Fairfield Branch. The church has a small library with bookshelves that they are willing to let us use. Before we can go further, we need approval from the commission at the church to use the space.

The building does not have internet access but they have been connected in the past. Once we have the approval of the church, we will submit a proposal to the four local governments. With a minimal budget we hope to get a small branch with limited hours up and running. The Fairfield lockers would remain at the rescue squad building.

The church was very busy on the day Julie visited. They have three regular groups that come to the social hall on Fridays: Community Table, Heart and Hands Food Pantry, and Campus Kitchen. There were several people picking up hot meals and groceries.

The Board voted to update 3 policies. Capitalization remains at \$2,500. The first paragraph was changed for clarity. There was no change to the display policy and finally, the timing of the evaluation for the Library Director will be completed by August or September. There were a punctuation changes that were also made.

Action Items: Harper called for a vote on the updated policies: capitalization, display, and evaluation of the library director policies.

Ann motioned

Bob seconded

All were in favor

Debi Ratliff retired in March 2026 and the Board wrote an official thank you for her dedicated work at the Rockbridge Regional Library for the past 28 years.

Adjournment: 5:20 pm

Next meeting: March meeting is canceled. Next meeting will be on April 23, 2026 @Buena Vista Children's Library in the social hall of St. John's UMC.