



Board of Trustees Meeting
November 20, 2025, 4:15 PM

Lexington Public Library
138 S. Main Street, Lexington, VA

Present: Harper Donahoe, Steve Webb, Pete Pitard, Leece Bachman, Sherri Wheeler, Mary Jo Brinkley, Bob Kramer, Julie Goyette, and Lisa Packer

Absent: Mckinley Williams, Alexandra Brown, Terry Ammons, Sharyn Billings, Ann Adams

Call to Order, Approval of agenda

Harper Donahoe, Chair, called the meeting to order.

Pete made a motion to approve the agenda. Leece seconded the motion. The motion passed unanimously.

Approval of the Minutes

Steve made a motion to approve the October, 2025 minutes. Bob seconded the motion. The motion passed unanimously.

Mission Moment

Katie Ramsey, Digital Resources System Manager, shared an outline of floating collections across the library system. Katie spoke of the benefits of having a system where books do not stay at one branch but all patrons across the county have access to any book and all other media at any branch in the library system. The item can be requested by a patron from another branch and the item will arrive to their branch in a matter of days. This is a great benefit both for the patron and economically for each branch. Each branch does not have to carry the inventory but can access the inventory of the entire library system. Polaris, the new library system allows for all items to float the branches and bookmobile without a home branch

Foundation Update

Julie shared details about the upcoming letter from the library foundation that will be mailed at the beginning of December. The News Gazette will run an article about donations through the Foundation and how they benefit the community as well as details about how one can donate. The mailings are scheduled around Giving Tuesday.

Bath Friends of the Library

Pete Pitard, President of the Bath Friends of the Library, reported updates that are happening at the Bath Branch including the new desk and countertops. Bath's new pet, Axel the Axolotl is adjusting well and has grown since her arrival to the Bath Branch. She is more active around her aquarium and the branch has seen an increase of visitors from all over the area. Staff are researching a live view camera where patrons can check on the Axolotl anytime.

The Bath Friends have some upcoming events such as a book giveaway and a Love Your Library Party in February. The meetings for Bath Friends of the Library was changed to the third Thursday of each month to accommodate all staff.

Public Comment

Board members asked for any participants. There were none this month.



Questions regarding board packet

Julie Goyette, asked for questions about the board packet including a draft of the budget and updated policies.

Discussion and announcements

Julie presented some changes to four policies listed in the board packets. Two policies were not changed; Gifts and vehicle. Two policies were discussed, updated and voted on to adopt.

The Holiday Policy was changed to add Columbus Day, removing one day from the Christmas holiday closing. The board discussed the benefits to patrons having access to the library over the long holiday break as well as staff maintaining the same amount of holidays in a calendar year.

The second policy, Jury Duty was discussed and updated to reflect more detail should a full-time or regular part-time employee is asked to serve as a juror.

The board was made aware of a movie about Palestine conflict that was shown in the Piovano room if anyone was asked about the situation however there were no issues.

The renovation of the Lexington library bathrooms will begin on December 1st.

Action Items

A vote was taken to approve all four policies presented by the committee. Leece made a motion to approve. Steve seconded the motion.

The board looked over and discussed the draft budget presented. There was no vote needed as this was a draft budget.

Adjournment

Bob made a motion to adjourn the meeting. Pete seconded the motion. The motion passed unanimously. The meeting ended at 5:17 PM.

There will not be a December 2025 meeting.

The next meeting will be on January 22, 2026 at the Rockbridge Regional Library Board Room, Lexington.