

**Board of Trustees Meeting
Rockbridge Regional Library
December 19, 2024 4:15 PM**

The Board of Trustees met at the Lexington Branch of the Rockbridge Regional Library System on December 19, 2024 at 4:17 PM.

Members present included Alexandra Brown, Harper Donahoe, Mary Jo Brinkley, Sharyn Billings, Bob Kramer, Thomas Bell, McKinley Williams, Tim Eldredge, and Jessi Whipple. Staff members present were Julie Goyette, Library Director, and Janice Burguiere, Office Manager.

Harper Donahoe, Chair, called the meeting to order at 4:17 PM.

Bob Kramer made a motion to approve the agenda. Thomas Bell seconded the motion. The motion passed unanimously.

Tim Eldredge made a motion to approve the minutes from the November 21, 2024 meeting. Alex Brown seconded the motion. The motion passed unanimously.

Mission Moment

Youth Services was unable to attend the meeting so Julie shared that land acknowledgement during programs is focused on educating the youth of the library that the land the library is built on did not originally belong to us. The aim of the program is to help participants build an understanding of the history of this land and develop a respect for the original inhabitants.

Public Comment

Board members read comments from the public comment cards. Public comment cards are available to patrons and visitors at each location and on the bookmobile. Hugh Henderson spoke to the board regarding his concerns over children's access to library materials.

Foundation Update

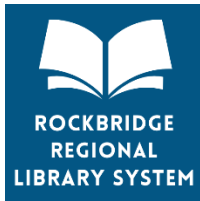
Janice gave an update on the Foundation appeal. As of December 19, 2024 the total is \$35,639. Harper asked how that compares to last year's total. Julie informed the board that one donation was \$25,000. Janice reported that there have been several new donors this year. Alex asked about designating online donations to the library or the foundation. Julie stated that our website would not support two Square accounts. Harper asked if there were any restricted donations to the foundation. Julie stated that, unless indicated, donations are deposited into an unrestricted account.

Questions regarding board packet

There were no questions regarding the board packet.

Discussion

Policies for review



Julie asked the board if they had any questions about the updated policies. She stated that the Progressive Discipline Policy is a new policy. The policy had been written in May or June. The Policy Committee was waiting for the attorney to review the policy. Thomas stated that he liked that the first step in the policy is corrective rather than punitive.

Bookmobile update

Julie informed the board about the delays in the delivery of the new bookmobile. She has spoken with the company and they stated that they would deliver the new bookmobile in March. The current bookmobile is not reliable and will be listed on a consignment site. Tim asked if there was a late delivery clause in the contract. Julie stated that the company has been unwilling to discount the contract price.

Board Retreat

Julie reported that the committee is still searching for a venue. Once the venue is determined, Julie will begin communicating with potential speakers.

Action Items

Vote on updated policies

The policy committee made a recommendation to approve the Management of Library Personnel Policy. The recommendation passed unanimously.

The policy committee made a recommendation to approve the Grievance Policy. The recommendation passed unanimously.

The policy committee made a recommendation to approve the Progressive Discipline Policy. The recommendation passed unanimously.

Adjournment

Mary Jo Brinkley made a motion to adjourn. McKinley Williams seconded the motion. The motion passed unanimously.

The next meeting will be held on January 23, 2025 at 4:15 PM at the Lexington Library. The meeting was adjourned at 5:13 PM.

Respectfully submitted,

Janice Burguières
Recording Secretary