

Rockbridge Regional Library System
Board of Trustees Meeting – January 23, 2023
4:15 PM

The Board of Trustees met at the Lexington Presbyterian Church on January 23, 2023 at 4:15 PM.

Members present included Alexandra Brown, Jessica Whipple, Bret Kampf, Gail Heslep, Tom Goodale, Bob Kramer, Thomas Bell, and Margaret Kirkby. Staff members present were Julie Goyette, Library Director, and Katie Ramsey who recorded the meeting minutes.

Ms. Brown, Chair, called the meeting to order at 4:15 PM.

The minutes of the December 1, 2022 meeting were approved as presented.

Mission Moment

Mrs. Goyette introduced Debi Ratliff, Adult Services System Manager. Ms. Ratliff presented information about the Libby app

- Overdrive Legacy app will be discontinued in April 2023
- Libby is more streamlined with a simple menu for patrons to navigate the app
- Libby allows patrons to add library cards from multiple library systems
- Databases owned by Overdrive are visible in Libby; patrons can link to those resources
- Library of Virginia (LVA) provides our digital magazine collection. LVA switched from Libby for digital magazines to the database, Magzter

Questions regarding board packet

Mrs. Goyette asked if there were any questions from the board packet for this meeting.

Ms. Kirkby asked about ILL listed on the department statistics. Mrs. Goyette explained that ILL means Interlibrary Loan. Interlibrary Loans are requests to libraries outside of our system.

Discussion

Bookmobile RFP

Mrs. Goyette provided updated information on purchase of new Bookmobile vehicles. The decision was made to go with the Ford-350 Transit Van over the Mercedes Sprinter Van.

A Request for Proposal will go in the Richmond Times Dispatch on Sunday, January 29. The deadline for Vendors to respond to the request is February 28.

Lexington Update

Drywall was installed and readied for painting. Painting will begin on Thursday, January 26, 2023. Shelving and flooring needed to be discussed and finalized.

There was a discussion about preventing a pipe burst from happening in the future. Mrs. Goyette explained that the pipe burst because it was charged (filled with water) when it should not have been as the system is dry. She also explained that a wall was built to separate the book drop from the carport

ceiling outside. Insulation was sprayed into the ceiling above the book drop. The pipe was also moved from inside of the book drop room.

Cost of flooring and shelving

Mrs. Goyette explained that the insurance company would only cover so much for new flooring and shelving. She provided information on vinyl flooring and mobile shelving on wheels to replace carpet and stationary shelving. The better quality vinyl flooring is much more durable, easier to clean and padded to help with noise. Mobile shelves allow for movement of the collections and more space when needed for programs, etc.

Cost of flooring will be \$15,000 more than insurance allows.

Total cost of Shelving is \$115,000. Shelving will cost \$65,000 over what insurance will allow.

Mrs. Goyette asked for the extra funds to be approved.

Ms. Kirkby motioned to approve additional \$15,000 for flooring. Mr. Kampf seconded. The motion passed unanimously.

Mr. Kampf motioned to approve additional \$65,000 on shelving. Mrs. Heslep seconded. The motion passed unanimously.

Buena Vista Library

Mrs. Goyette informed the Board that Elaina Skovira, Buena Vista Branch Manager, had noticed dust falling from the ceiling in the corners of the building. The dust contained drywall and brick dust. Mrs. Skovira called the City of Buena Vista's public works department.

Public Works staff from the City of Buena Vista looked at the dust and recommended a structural engineer look at the building. Mrs. Goyette talked with Jason Tyree, Buena Vista City Manager about a structural engineer and was told they may have to submit an RFP and wait until the next fiscal year before they could do anything. The City Manager mentioned there were some engineers on contract with the city and he would check to see if they could look at the building.

Mrs. Goyette explained to Mr. Tyree that the board will need something in writing before continuing operations in the current building at 2110 Magnolia. She suggested to the board that the library temporarily open in the Education Building of the St. John's Methodist Church until a structural engineer can confirm the safety of the building. She would have to contact the church. The board agreed that a temporary move was a good idea.

Goshen

The Goshen Library was offered the original Goshen school building as a new library building with some land around it. The house is located on the plot of land the town is buying for the future community center. The board was in agreement that the library must be part of the community center as originally stated.

Beverly's Retirement

Beverly Slaydon is retiring and tentatively leaving at the end of February. Mrs. Goyette is looking for her replacement, as well as someone to handle maintenance at Lexington and Glasgow.

MLK Presentation by Alexandra Brown

Ms. Kirkby thanked Reverend McKinley for hosting a program for Martin Luther King Jr. Day. She also thanked Ms. Brown for her presentation on behalf of the library system.

Public Comment

No public attended.

Meeting was adjourned at 5:30 PM.

Next meeting will be held on February 23 at 4:15 PM at St. John's United Methodist Church in Buena Vista.