

Rockbridge Regional Library System  
Board of Trustees Meeting – May 26, 2022  
4:15 PM

The Board of Trustees met in the Piovano Room, on May 26, 2022.

Members present included Alexandra Brown, Tom Goodale, Bob Kramer, Thomas Bell, Carl Behrens, McKinley Williams, Bret Kampf, Melanie Forde, and Gail Heslep. Staff members present were Julie Goyette, Library Director, and Beverly Slaydon, Recording Secretary.

Ms. Brown, Chair, called the meeting to order at 4:15 PM.

#### Mission Moment

Carol Elizabeth Jones spoke about the summer reading program for the library system running from June 13- July 28, 2022. Beginning June 6, 2022, children can sign up, receive their reading log, and select a free book. Children need to try to read at least 20 minutes a day and color a fish on their reading log for every day they read. When they have colored in 28 fish for 28 days of reading, they return the reading log to the library to collect their prize. The Theme this year is *Oceans of Possibilities*. Mr. Kampf asked about getting out a zip code flyer to Bath and Goshen for summer reading. Ms. Jones will look into this possibility. All schools in our library system received flyers for every student.

The agenda was set as presented.

Saidee Begoon, our auditor from Robinson, Farmer, Cox Associates, attended the meeting and reviewed Library Audit for 2020-2021.

The minutes of the April 28, 2022 meeting were approved as presented.

Ms. Brown welcomed our newest Trustee from Bath, Melanie Forde. Ms. Forde is a writer.

#### Foundation Update

Ms. Goyette reported that the Foundation Board had met on Tuesday, May 24, 2022. The Foundation had received a gift of \$6,500.00 just last week that helped to reach the \$75,000.00 goal set for the 75<sup>th</sup> Anniversary Fund Drive. Our new total is \$79,575.75. The Foundation has formed an ad hoc committee for fundraising and they are coming up with some great suggestions. The committee includes Mr. McWilliams and Ms. Whipple.

The library will receive an allocation from the Foundation this year in the amount of \$84,263.83.

#### Questions regarding board packet

Mr. Bell had a question about funding and Ms. Goyette announced we expect to receive full funding from all localities.

Mr. Behrens commented on the increase in revenue from Passports. Ms. Goyette responded that Headquarters is exceeding our expectations on processing passports. Ms. Slaydon reported just last week the library received \$737.00 in passport revenue.

### Discussion

Ms. Goyette reported that Mr. Williams has agreed to serve as Treasurer and Ms. Heslep has agreed to be Parliamentarian if they are elected. Ms. Brown, Ms. Whipple and Mr. Lominac all agreed to remain in their current roles as officers. The Slate of Officers presented:

Chair	Alexandra Brown
Vice Chair	Jessi Whipple
Treasurer	McKinley Williams
Deputy Treasurer	Tom Lominac
Parliamentarian	Gail Heslep

Mr. Goodale made a motion that the board adopt the Slate of Officers as presented. Mr. Behrens seconded the motion. The board of trustees voted unanimously to approve the motion.

### Action items

- Slate of officers were approved earlier in meeting
- Approval of policies
  - Tuition Assistance
  - Tuition Assistance Agreement
  - Vehicle Use

The above policies were reviewed and discussed in the Policy Committee Meeting on May 13, 2022. Each of the three documents reviewed were new to RRLS. After discussion Mr. Behrens made a motion the Tuition Assistance Policy, Tuition Assistance Agreement, and Vehicle Use Policy be approved as presented with changes. Mr. Kramer seconded the motion. The board voted unanimously to approve the motion.

Ms. Goyette spoke with an attorney this afternoon about ongoing safety and maintenance conditions we have had for years with our landlord in Goshen. Following the attorney's suggestion Ms. Goyette is writing a letter to Mr. Harris stating our continued safety and maintenance issues that require his attention. Mr. Harris will have two weeks to respond, in writing, with his plan for repairs and timeline for completions. Ms. Goyette will write the letter and have Ms. Brown review and sign the letter along with herself. It will be sent by certified mail next week.

### Public Comment

No public attended.

Next meeting: Thursday, June 30, 2022, at 4:15 PM.

Meeting was adjourned at 5:40 PM.

Respectfully submitted,

Beverly Slaydon  
Recording Secretary