

Rockbridge Regional Library System
Board of Trustees Meeting – November 18, 2021

The Board of Trustees met in the Piovano Room, on November 18, 2021.

Members present included Jessica Whipple, Joe Cailles, Tom Goodale, Thomas Bell, Carl Behrens, McKinley Williams, Tom Lominac and Alex Brown. Bruce McWilliams, Foundation President, represented the Foundation Board. Staff members present were Julie Goyette, Library Director, and Beverly Slaydon, Recording Secretary.

The meeting was called to order at 4:15 PM by Chair Alexandra Brown.

The Minutes of the Board meeting for September 23, 2021 were approved as presented.

Mission Moment

Mrs. Goyette introduced Melissa Hemphill, Assistant Circulation Manager. Mrs. Hemphill talked about the library serving as a Passport Acceptance Facility. We have five staff members who have completed the program to become passport agent. Our agents have processed 45 passports in the last 18 days. The fee is \$35.00 per passport and this goes to the library. A postage fee comes out of the \$35.00, which is usually \$8.70. The library was able to become a fine free library with the success of this new program.

Questions regarding board packet

Mrs. Goyette asked if there were any questions regarding the board packet for this meeting.

In the board report, Mr. Bell observed renewals have doubled. Mrs. Goyette explained the library had moved to automatic renewals when no holds were waiting on that particular library material.

Discussion

Mrs. Goyette called attention to the FY 2023 proposed draft budget in the board packet for review. Board members were asked to review and be ready to vote on the draft budget at our next meeting. The budget is due in Bath County on January 3, 2022, and Rockbridge County January 14, 2022. Please contact Mrs. Goyette if you have any questions. The following items in the budget that changed are:

- 10% increase in health care
- 5% increase for payroll increases
- Increased fuel cost
- Processing fees have gone up

Action Items

No action items

Report from Library Director

Mrs. Goyette announced a bequest from the Fleenor Estate of \$751,935.11. Mrs. Fleenor was a long time library patron and volunteer in Lexington. We have many needs for this money. We have discussed before the need for a branch in Fairfield, expanding Outreach Services, and new shelving.

Foundation update

Mr. McWilliams announced the Foundation Board had met on November 9, 2021. At that time a thoughtful discussion about giving the Fleenor bequest to the Foundation without committing the money to the Foundation. More research and discussion is needed on other options to house this money and earn some interest. As well as being readily available to the library.

The Foundation Fund raising letter will be going out next week.

The next Foundation board meeting will be in person, and Mr. McWilliams invited the trustees to feel free to attend. The meeting date is Tuesday, February 8, 2022 at 4:15 PM.

Public Comment

No public attended

The next meeting will be Thursday, January 27, 2022 at 4:15 PM, in the Piovano Room.

Meeting adjourned at 5:10 PM.

Respectfully submitted,

Beverly Slaydon
Recording Secretary