

Rockbridge Regional Library System
Board of Trustees Meeting – September 23, 2021

The Board of Trustees met in the Piovano Room, on September 23, 2021.

Members present included Jessica Whipple, Joe Cailles, Tom Goodale, Gail Heslep, Bill Lindsey, Bob Kramer, and Alex Brown. Bruce McWilliams, Foundation President, represented the Foundation Board. Staff members present were Julie Goyette, Library Director, and Beverly Slaydon, Recording Secretary.

Mrs. Goyette contacted Ms. Brown on September 21, 2021 and requested to join the meeting virtually because of medical reasons. This request was granted.

Chair Alexandra Brown called the meeting to order at 4:15 PM.

Ms. Brown welcomed our newest Trustee, Bob Kramer, from Rockbridge County. Mr. Kramer is a graduate from Virginia Tech and a huge Virginia Tech Football fan. He worked for 30 years in numerous management positions for a major New York City financial services company. He retired in 2020 and moved with his wife, Linda, to Kent County, Maryland. They recently moved to Lexington and live at Kendal. Linda, volunteers at the library in Lexington. Mr. Kramer is very pleased to be serving on the board and we are pleased to have him.

Mr. Kramer has agreed to serve on the Policy Committee.

Mr. McWilliams, Foundation President, joined the meeting virtually to report on the Rockbridge Regional Library Foundation Board. He announced the Foundation Board met virtually on September 21, 2021. The 75th Celebration was discussed. The Foundation will write the annual fundraising letter to tie in with the celebration. Mr. McWilliams wants all trustees to know he is always available by telephone and his contact information is available through Mrs. Goyette or Mrs. Slaydon.

The minutes of the Board meeting for July 20, 2021 were approved as presented.

Mission Moment

Mrs. Goyette introduced Debi Ratliff, Adult Services System Manager. Mrs. Ratliff talked about a new online website, *JobNow*, offered on the library website: <https://www.rrlib.net/find-it-by-subject/jobs-careers/>. This site offers help with job applications, resumes, and cover letter writing seven days a week from 2-11 PM. Many other sources are available 24/7 from any computer with your library card. Veterans can go to *VetNow* for specific help for them. *HelpNow* offers help to students with homework.

Questions regarding board packet

No questions

Discussion

Borrowing Policy

The Policy Committee met on August 2, 2021. The borrowing and sick leave policies were reviewed, discussed, and edited by committee members.

The Borrowing policy was updated to remove language regarding the accumulation of fines and the collection agency as discussed by the board during the meeting on July 20, 2021.

Members of the committee discussed the possibility of unlimited sick leave following Mrs. Goyette's phone meeting with Adam Whipple, HR Director at SVU. Much of what was learned was based on paid time off (PTO) as opposed to the separation of vacation and sick leave policies at RRLS. Members agreed that more information was needed before a recommendation to the Board of Trustees.

The Executive Committee met this morning before this Board meeting and approved presenting the drafted Borrowing Policy to the full board for approval.

Ms. Brown made the motion that the board vote to accept the recommendation of the Executive Committee to approve the Borrowing Policy. The board voted unanimously to approve this motion.

75 Year Celebration

Mrs. Goyette reported the library had planned to hold a family festival on Saturday, October 16 but with increasing COVID-19 cases in our area, we have scaled the celebration back to balloons and giveaways during the week that we would have had the festival. We will continue to distribute newly designed library cards with 75 years of service on them. A banner resembling the library card will hang over Main Street near the library during the last two weeks of October. We will also have a large ad in the News Gazette about our 75 years of service and announce eliminating fines for overdue materials.

Mrs. Goyette announced two video games have been disconnected on the children's computers. A patron made this request because of the noise and content of the video games. Ms. Jones, System Manager, Youth Services, and Mrs. Goyette reviewed the games and agreed with this request.

Action items

The updated Borrowing Policy was approved earlier in this meeting.

Public Comment

No public attended

The next meeting will be Thursday, November 18, 2021 at 4:15 PM, in the Piovano Room.
Meeting adjourned at 4:55 PM.

Respectfully submitted,

Beverly Slaydon
Recording Secretary