

Rockbridge Regional Library System
Board of Trustees Meeting – December 15, 2020

Virtual Meeting Statement:

Good morning, everyone. I am Julie Goyette, Director of Rockbridge Regional Library System.

Due to the COVID-19 pandemic, the Rockbridge Regional Library Board of Trustees is taking actions to minimize attendance at public meetings. In accordance with the Virginia Code Sec. 15.2-1413 allowing any meeting which requires the presence of members of a Public Entity such as the Board of Trustees may be held through real time electronic means without a quorum physically present in one location.

A notice of this meeting was posted to the calendar on the library website and on social media. This meeting is accessible by phone using GoToMeeting.

We ask that speakers identify themselves when speaking.

All members of the Board of Trustees who arrive or leave the meeting must verbally note their attendance.

Are there any questions from the Board of Trustees about the process for holding this meeting?

There were no questions asked by the Board.

Attending the meeting:

Library Director Julie Goyette
Chair Bruce McWilliams
Vice Chair Alexandra Brown
Treasurer Carl Behrens
Deputy Treasurer Tom Lominac
Parliamentarian Joe Cailles
Secretary Beverly Slaydon
Board member Gail Heslep
Board member Doug Horan
Board member McKinley Williams
Board member Jessica Whipple
Board member Tom Goodale
Board member Thomas Bell
Foundation President Sally Wiant

A quorum of the board does exist.

Mr. Chair please proceed.

Mr. McWilliams asked for any questions regarding the board packet for this meeting. There were no questions.

The minutes of the November 17, 2020 meeting were approved as presented.

Discussion, Review & Action items

Mr. Horan, Chairman of the Policy Committee, asked for discussion on the three policies discussed on December 9, 2020 at the Policy Committee Meeting and included in the board packet for review before this meeting. The three policies are:

- Risk Management Policy
- Meeting Room Policy
- Confidentiality of Patron Records Policy

After a brief discussion Mr. Bell made a motion that the board approve the three policies as presented by the Policy Committee. Mrs. Heslep seconded the motion. The board voted unanimously to approve the Risk Management, Meeting Room and Confidentiality of Patron Records Policies as presented by the Policy Committee.

Foundation Board

Mr. McWilliams asked Ms. Wiant if she would like to give an update on the Foundation Board's work. Ms. Wiant reported the Foundation has completed a contract with ECIO to become the Foundation's Financial Advisor. ECIO will begin storing historical documents on line for access by the Foundation. This is an important feature ECIO performs for their clients and will be most helpful in the future.

The Foundation has raised in two weeks \$12,000.00 from the Appeal Letter sent out the first week of December. Ms. Wiant announced a Board of Trustees member and a Foundation Director have each given \$5,000.00.

The Foundation has appointed a committee to work together to expand our Donor Mailing List. Another committee has been formed to work on a list of potential directors. This committee's goal will be to help make the Foundation board a more diverse board.

Mr. McWilliams thanked Ms. Wiant for her work and the work of the Foundation Board.

Mrs. Goyette announced all locations of the Rockbridge Regional Library System have switched to curbside service as COVID-19 cases, in all the communities we serve, have sharply increased following Thanksgiving. We have had to close for a few days in Bath and Lexington due to staff testing positive for COVID-19. We are taking all precautions for staff and patrons to keep everyone safe.

Mr. Horan thanked staff members who have become Notary Publics.

Public Comments

No members of the public attended.

At this time Mrs. Goyette, Ms. Wiant, and Mrs. Slaydon were excused from the meeting.

Mr. Goodale moved that the Board of Trustees convene in closed session for the purpose of evaluating the performance of the library director as permitted by Virginia Code Section 2.2 -3711(A)(19). The motion was seconded by Mr. Behrens. The board voted unanimously to approve the motion. The board went into closed session at 10:35 a.m.

Mr. Behrens moved that the Board of Trustees return to open session. Rev. Cailles seconded the motion. The Board voted unanimously to approve the motion. The Board left the closed at 11:15 a.m.

CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:

Mr. McWilliams moved that the Board certify that, in the closed meeting just concluded, to the best of each member's knowledge, nothing was heard, discussed or considered except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed as exempt from open meeting requirements under the provisions of the Virginia Freedom of Information Act cited in that motion.

Roll call of Board members: Bruce McWilliams
Alexandra Brown
Carl Behrens
Tom Lominac
Joe Cailles
Gail Heslep
Doug Horan
McKinley Williams
Jessica Whipple
Tom Goodale
Thomas Bell

Time of Certification of Roll Call Vote: 11:15 a.m.

Meeting adjourned at 11:18 a.m.

Next Meeting: January 19, 2021, 10:00 a.m.

Respectfully submitted,

Beverly Slaydon, Recording Secretary