



## **BORROWING POLICY**

Patrons may obtain a Rockbridge Regional Library System (RRLS) card at no charge by providing identification showing current address. The library card may be used at any branch location in the library system.

There is no charge for a library card; however, there is a replacement fee. Applicants must resolve any outstanding charges with the Rockbridge Regional Library System before a new card can be issued. Applicants must also resolve any outstanding charges with the Rockbridge Regional Library System in order to check out materials or use computers.

Overdue materials will accumulate fines beginning from the first day overdue. Patrons will be charged the purchase list price for each lost item.

Fines and fees may be referred to our collection agency. The collection agency will charge the patron an additional fee.

Materials may be returned to any branch location regardless of where they were checked out.

Interlibrary loan service outside the RRLS is available to all patrons for print materials only. Fees may apply. Overdue fines apply and will be charged accordingly.

The Rockbridge Regional Library System permits children access to all materials in the system. It is the parent or guardian's responsibility to manage their child's access to library materials, programs and services.

Approved by the Library Board of Trustees, December 16, 2014